

## **Honorary Consulate of São Tome and Príncipe in Maputo**

Av Tomas Nduda nº 1040, Cidade de Maputo

Tel: +258 21 485528 | Fax: +258 21 485528

Email: consuladostp@tdm.co.mz

### Required Documents for a Visa:

- 6 months valid passport <sup>1</sup>
- One (1) Application forms. <sup>2</sup>
- Two (2) Photo. <sup>3</sup>
- Vaccination Certificate
- Proof of Travel Arrangements<sup>4</sup>
- COMPANY LETTER is required for a Business Visa, stating Purpose of Travel, contact name and phone in Sao Tome and Principe.
- Non-refundable visa fee

### Submitting Time:

Between 09:00am -11:00am (Mon, Wed, Fri). No appointment needed

### Processing time:

Three working days from dropping off your visa Application

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<sup>1</sup> Your passport must be valid for at least 6 months beyond the validity of your requested visa, and at least two blank visa pages (amendments and endorsement pages cannot be used for a visa). Passports must also be in good condition and not altered in any way.

<sup>2</sup> You must provide one completed Visa Application Form for Sao Tome and Principe, which must be completely filled, signed and dated.

<sup>3</sup> You must provide TWO color, passport-type photographs. The photos must be 2 inches by 2 inches and printed on photo paper, with a white background.

<sup>4</sup> You must provide proof of travel arrangements for the duration of your trip. Details of your intended arrangements must include a copy of an itinerary or e-ticket showing entry and exit dates and show the traveler's full name (as printed in the passport).

Collecting Time:

Between 09:00am -11:00am (Mon, Wed, Fri).

How to submit your visa application Form?

You can bring it in person to the consulate.

Visa fees:

-Single entry of up to 3 months \$ 35.00

\*Visa fee is non-refundable.

\*Health Warning: we advise all people to take MALARIA'S pills in advance, before the trip

If you need any assistance with your application, please contact the mission by email: [consuladostp@tdm.co.mz](mailto:consuladostp@tdm.co.mz), or by phone at Tel: +258 21 485528 during normal business hours



UNIDADE-DISCIPLINA-TRABALHO  
REPÚBLICA DEMOCRÁTICA DE SÃO TOMÉ E PRÍNCIPE  
CONSULADO EM MAPUTO

**TABELA DE EMOLUMENTOS CONSULARES**

<b>Designação de Serviços</b>	<b>Valores em USD</b>
Registo de Nascimento	5,00
Assento de Nascimento	6,00
Cédula Pessoal 2ª Via	10,00
Emissão de Cartão Consular	5,00
Emissão de Passaporte Temporário	50,00
Prorrogação de Passaporte	15,00
Emissão de Salvo Conduto	21,00
Autenticação de Documentos	11,00
Reconhecimento de Assinatura	11,00
Emissão de Declaração para determinados fins	15,00
Emissão de Declaração de Prova de Vida	15,00
Tradução e autenticações de documentos	20,00
Emissão de Visto de entrada em São Tomé e Príncipe	35,00