

Embassy of São Tome and Príncipe in Brussels

175, Av. de Tervuren, B-1150 Brussels

Tel: 02 7348966

E-mail: ambassade@saotomeeprincipe.be

Required Documents for a Visa:

- 6 months valid passport ¹
- A copy of the Chart of identité/Permis of stay
- One (1) Application forms. ²
- One (1) Photo. ³
- Proof of Travel Arrangements⁴
- COMPANY LETTER is required for a Business Visa, stating Purpose of Travel, contact name and phone in Sao Tome and Principe.
- Non-refundable visa fee

Submitting Time:

Between 10:00am -1:00pm (Mon-Fri). No appointment needed

Processing time:

Five working days from dropping off your visa Application

¹ Your passport must be valid for at least 6 months beyond the validity of your requested visa, and at least two blank visa pages (amendments and endorsement pages cannot be used for a visa). Passports must also be in good condition and not altered in any way.

² You must provide one completed Visa Application Form for Sao Tome and Principe, which must be completely filled, signed and dated.

³ You must provide ONE color, passport-type photographs. The photos must be 2 inches by 2 inches and printed on photo paper, with a white background.

⁴ You must provide proof of travel arrangements for the duration of your trip. Details of your intended arrangements must include a copy of an itinerary or e-ticket showing entry and exit dates and show the traveler's full name (as printed in the passport).

Collecting Time:

between 2:30-4:00 (Mon-Fri)

How to submit your visa application Form?

You can bring it in person to the consulate, or in case of applying by post therefore you have to attach an empty pre-paid special delivery addressed envelope so that we can return your passport.

Visa fees:

- Single entry of up to 1 month, 40,00 €
- Multiple entry of up to 8 months, 65,00 €
- Same day visa PAY additional 10,00 €

*Visa fee is non-refundable.

*Enclose Prepaid Envelope or Postage for RETURN of passport by Certified or Special Delivery mail.

*Consular fees must be paid in money order payable to “Embassy of Sao Tome and Principe”.

EMBASSY OF SÃO TOMÉ E PRÍNCIPE

BANK account : 3 1 0 - 1 7 9 2 2 0 4 - 2 1

IBAN : B E 1 7 3 1 0 1 7 9 2 2 0 4 2 1

BIC (SWIFT - CODE) : B B R U B E B B

ING BANK : 411 Ch. d'Alseberg - 1180 Brussels

E-mail adress: ambassade@saotomeeprincipe.be

Visa validity:


- Single Entry: One month valid from the date of submitting visa application

- Multiple Entry: Height months valid from the date of submitting visa application

If you need any assistance with your application, please contact the Embassy by email: ambassade@saotomeeprincipe.be , or by phone at Tel: 02 7348966 during normal business hours.



N.º _____

REPUBLICA DEMOCRÁTICA  DE S. TOMÉ E PRÍNCIPE

Embaixada em BRUXELAS

PEDIDO DE VISTO DE ENTRADA

A fotografia
é indispensável
quando se tratar
de visto para
fixação de
residência

a)

Nome e apelido—*Prénom et nom—Name and surname—Vor-und Zuname*

Lugar e data do nascimento—*Lieu et date de naissance—Place and date of birth—Geburtsort und Datum*

Nacionalidade de origem—*Nationalité d'origins—Nationality at birth—Ursprüngliche Staatsangehörigkeit*

Nacionalidade actual—*Nationalité actuelle—Present nationality—Gegenwärtige Staatsangehörigkeit*

Profissão, estado civil—*Profession, état civil—Profession, marital status—Beruf, Familienstand*

morada—*Adresse—Address—Anschrift*

Número do passaporte, autoridade que o emittiu e data da emissão—*Numéro du passeport, autorité qui l'a délivré et date d'émission—Passport number; issued by; date of issue—Passnummer, Ausstellende Behörde, Ausstellungsdatum*

Termo de validade do passaporte—*Le passeport est valable jusqu'au—Passport valid until—Pass gültig bis*

Duração do estadia—*Durée de séjour—Length of stay—Aufenthaltsdauer*

Referências em S. Tomé—*Références au S. Tomé—References in S. Tomé—Referenzen in S. Tomé* (d)

Actividade por conta própria e meios de que dispõe—*Activité professionnelle indépendante et moyens disponibles—Self-employed and financial means—Selbständige Tätigkeit und Mittel zur Verfügung.* (e)

Entidade patronal—*Employeur—Employer—Arbeitgeber* (f)

Entidade ou entidades, donde provêm os documentos anexos ao impresso—*Provenance de la documentation annexée—Documents attached to this form issued by—Aussteller der dem Formular beigelegten Dokumente* (g)

Transito, turismo ou negócios, fixação da residência
Transit, tourisme ou affaires, fixation de résidence

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Data—Date—Datum

.....
Assinatura—Signature—Unterschrift